



EuroTech is a specialist distributor, exclusively representing several IT brands in the UK.

We are looking for a confident, proactive....

RMA & Logistics Administrator

.....to manage product returns and co-ordinate distribution and deliveries to our customers.

The role is varied with responsibilities across our portfolio of suppliers. You will ensure we effectively manage our customer and vendor relationships while minimizing the impact of product returns.

This is a full-time position reporting to the warehouse manager. You will also work closely with customer services, finance and sales.

To succeed you will be able to demonstrate a positive, flexible attitude and have relevant experience in a similar role. You will be a confident communicator with good PC skills and a keen eye for detail. The ability to self-manage and problem solve is an advantage.

We are offering a competitive package so if you have the required skills, and would like to join a small, friendly team, we'd love to hear from you. Please email or post your CV to Paul Christie at **paulc@euro-tech.co.uk**

EuroTech, Berkshire Business Centre, Berkshire Drive, Thatcham, RG19 4EW.

www.euro-tech.co.uk